

U.S. MISSION, PAKISTAN - EMBASSY ISLAMABAD

VACANCY ANNOUNCEMENT NUMBER: 11-18

OPEN TO:	All Interested Candidates	OPENING DATE: March 31, 2011
POSITION:	Engineer (Electrical), FSN-11; FP-04*	CLOSING DATE: April 13, 2011
POSITION NO:	I-52580	
WORK HOURS:	Full-time; 40 hours/week	
SALARY:	*Not-Ordinarily Resident: US \$61,759 p.a. (Starting salary) (Position Grade: FP-04 to be confirmed by Washington) *Ordinarily Resident: Rs.2,518,042 p.a. (Starting salary) (Position Grade: FSN-11)	

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking individual for the position of Engineer (Electrical) in the Facility Management Office.

BASIC FUNCTION OF POSITION:

Incumbent is responsible to maintain and operate the Electrical Power Control System (EPC) including other systems such as, Electric Power Distribution System, Emergency Power Generation, sophisticated Relay Logic Controls and Programmable Logic Controllers (PLC) systems related to electrical power generation and distribution, and fire prevention systems, and BAS. Ensures that electrical projects are conducted in accordance with local, international and OBO (Overseas Building Operations) codes and requirements. Prepares complex computerized drawings with the use of AutoCAD latest version and the use of plotters. Programs various control sequences that will control and/or acquire data for reports. May required being available to work in emergency situations on 24/7.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED

NOTE: *All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

- 1. EDUCATION:** Completion of university degree (16 years of educations) in Electrical Engineering with emphasis on computer controlled building systems from a recognized university is required.
- 2. EXPERIENCE:** Minimum seven years of experience as an Electrical Engineer/Engineering Technicians is required. Out of which a minimum of 3 years of experience must be with large modern commercial or Government office building in operation and maintenance.
- 3. LANGUAGE:** Level IV (fluent) Reading/Writing/Speaking English & Urdu are required. This may be tested.
- 4. KNOWLEDGE:** Must have expert professional knowledge in the field of Electrical Engineering. Must have computer knowledge in MS Office and internet.
- 5. ABILITIES & SKILLS:** Must have professional engineer's license or other appropriate (for host country) credentials in the appropriate field of Electrical Engineering. Must have substantial skill in comprehending engineering reports, specifications and related materials in English. This may be tested.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement. Trainee level(s) may be established below the full performance grade level listed if not fully qualified.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their duly-filled/completed [DS-174](#) (Application for Employment as LE Staff). Applications will be accepted by e-mail submission only at HROIslamabad@state.gov, the Vacancy Announcement Number (e.g. 10-150) must be mentioned in the subject line.

Please don't attach any documents to your application. Incomplete and submissions after closing date will not be considered. Only short-listed candidates will be contacted for their test/interview. To see all advertised positions, please visit the Embassy Web site http://islamabad.usembassy.gov/employment_opportunities.html. Only short-listed candidates will be contacted for their test/interview.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFMs (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: April 13, 2011

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.